

Business Policies

Our experience has been that counseling and psychotherapy are most effective when expectations regarding fees, billing, and cancellation policies are understood by all parties in advance. Please review the information below, and feel free to ask if there are any questions.

FEES

For individual, marital, and family therapy (most sessions are 50 minutes in length. Longer or shorter sessions may be recommended in certain circumstances) please call for pricing.

PAYMENT

We reserve the right to retain a collection agency or attorney to collect unpaid fees after termination of therapy if the former client fails to make a reasonable effort to pay off any outstanding balance.

CANCELLATIONS AND MISSED APPOINTMENTS

If you cannot keep an appointment, please notify our office at least 24 hours in advance so that we can reschedule someone else for the time that has been reserved for you. Unless we are able to reschedule with shorter notice, the regular fee may be charged for appointments missed without notice or canceled with less than 24 hours' notice. There is no charge for appointments canceled due to illness or emergency if the office is notified prior to the scheduled appointment time.

My signature below indicates that I have read, that I understand, and that I agree to the business policies outlined above. I agree to assume financial responsibility for the cost of services rendered by There's Hope Counseling Services to me or to the person whose name appears below.

Client: _____ Client Date of Birth: _____

Responsible Party: _____ SSN: _____

Signature of Responsible Party: _____

Date: _____ Witness: _____